

Supplementary application

Bachelor of Social Work supplementary application

PRE- OR POST-APPLICATION REVIEWS ARE NOT POSSIBLE DUE TO THE SHEER VOLUME OF APPLICANTS.

Part I: Identifying information

Please print clearly

Surname _____ Given names _____

Mailing address _____

City/town _____ Prov _____ Postal code _____

Tel. business _____ Tel. home _____

Email address _____ Birth date (YYYY-MM-DD) _____

If you have been known by previous names please provide: _____

Did you apply to the School of Social Work last year? Yes No

Carleton University Applicant Number:
(Nine digit number, starts with 100 or 101): _____

In your first year do you plan to attend: Full-time Part-time

Part II: Education

Give a chronological record of education including high school, college, university. Please indicate the percentage of diploma/certificate/degree completed. All original transcripts must be sent to Undergraduate Admissions.

Name and location of institution: _____

Dates of attendance From (M/Y) to (M/Y): _____

Name of Degree/ Diploma/Certificate awarded: _____

Will the degree/diploma/ certificate be completed by next fall? Yes No

Name and location of institution: _____

Dates of attendance From (M/Y) to (M/Y): _____

Name of Degree/ Diploma/Certificate awarded: _____

Will the degree/diploma/ certificate be completed by next fall? Yes No

Name and location of institution: _____

Dates of attendance From (M/Y) to (M/Y): _____

Name of Degree/ Diploma/Certificate awarded: _____

Will the degree/diploma/ certificate be completed by next fall? Yes No

Name and location of institution: _____

Dates of attendance From (M/Y) to (M/Y): _____

Name of Degree/ Diploma/Certificate awarded: _____

Will the degree/diploma/ certificate be completed by next fall? Yes No

Name and location of institution: _____

Dates of attendance From (M/Y) to (M/Y): _____

Name of Degree/ Diploma/Certificate awarded: _____

Will the degree/diploma/ certificate be completed by next fall? Yes No

Part III: Work experience

Section A: Human service/social change experience

Please provide a chronological record of your relevant human service/social change work experience (paid or volunteer). You must calculate your total hours and the grand total hours worked. Please continue on a separate page if necessary. Contact people should be able to confirm and comment on the nature of your work. Do not include co-op education programs or community college practicums in this section.

Job or title: _____

Organization: _____ Contact person: _____

Dates worked from (M/Y) to (M/Y): _____ Average hours worked per week: _____ Total hours: _____

Describe your work:

Job or title: _____

Organization: _____ Contact person: _____

Dates worked from (M/Y) to (M/Y): _____ Average hours worked per week: _____ Total hours: _____

Describe your work:

Job or title: _____

Organization: _____ Contact person: _____

Dates worked from (M/Y) to (M/Y): _____ Average hours worked per week: _____ Total hours: _____

Describe your work:

Grand total hours: _____

I hereby certify that all statements are correct and complete. I understand that I may have to provide documentation at some future date to substantiate the information I have provided. I understand that any misrepresentation of information I have provided may result in the cancellation of my admissions application.

Signature of applicant: _____ Date: _____

Please note that any unsigned applications will be considered incomplete

Part III: Work experience

Section B: Practicum/Placement Experience (only fill this out if it relates to your experiences)

If you have education-related work experience, such as co-op education or field placements in high school or community college please provide a chronological record of it below. You must calculate your total hours and the grand total hours worked. Please continue on a separate page if necessary. Contact people should be able to confirm and comment on the nature of your work. Were these placements completed in high school, college, or both?

High School College Both High School and College

Job or title: _____

Organization: _____ Contact person: _____

Dates worked from (M/Y) to (M/Y): _____ Average hours worked per week: _____ Total hours: _____

Describe your work:

Job or title: _____

Organization: _____ Contact person: _____

Dates worked from (M/Y) to (M/Y): _____ Average hours worked per week: _____ Total hours: _____

Describe your work:

Job or title: _____

Organization: _____ Contact person: _____

Dates worked from (M/Y) to (M/Y): _____ Average hours worked per week: _____ Total hours: _____

Describe your work:

Grand total hours: _____

I hereby certify that all statements are correct and complete. I understand that I may have to provide documentation at some future date to substantiate the information I have provided. I understand that any misrepresentation of information I have provided may result in the cancellation of my admissions application.

Signature of applicant: _____ Date: _____

Please note that any unsigned applications will be considered incomplete

Part IV: Admissions essays

Refer to application form for guidelines.

As part of the admissions application process, please provide a 500-word response to each of the following three questions/requests. Each response must be no longer than 500 words, with a 12-point font.

You must answer all three of the questions/requests and they must be prepared and written solely by you, the applicant.

1. How have your life experiences contributed to your understanding of yourself and others in relation to the society in which you live? (You can reflect on your identity, e.g. gender and sexual orientation, economic/class status, life as an Indigenous person, race or culture, disability, experiences as an immigrant or refugee, etc.).
2. Identify a social problem that you might want to address as a social worker. Discuss the factors that contribute to or cause this problem. What role would you like to take to resolve this problem?
3. What interests you about studying at Carleton's School of Social Work, given its commitment to understanding that individual problems are linked to social issues (such as poverty, racism, ableism)?

The final word tally for the above responses must be no more than 1500 words (3x500).

On the last page of your response statements, you must include the following statement: "I, (add your name here), confirm that the above responses were prepared, and written, solely by me."

Optional: Students are welcome to submit an additional explanatory letter of no more than one page (12-point font) if they would like to explain any circumstances that may have impacted their academic performance or work experience. If you would like to submit a letter, please email the completed copy as a PDF to BSWapplication@carleton.ca by March 3 and cite your applicant number and name in the subject line.

How have your life experiences contributed to your understanding of yourself and others in relation to the society in which you live? (You can reflect on your identity, e.g. gender and sexual orientation, economic/class status, life as an Indigenous person, race or culture, disability, experiences as an immigrant or refugee, etc.):

Identify a social problem that you might want to address as a social worker. Discuss the factors that contribute to or cause this problem. What role would you like to take to resolve this problem?

What interests you about studying at Carleton's School of Social Work, given its commitment to understanding that individual problems are linked to social issues (such as poverty, racism, ableism)?

I, _____, confirm that the above responses were prepared, and written, solely by me."

Education equity

Self-identification form

Both Carleton University and the School of Social Work have an expressed commitment to the principles of education equity for persons from groups who historically have been disadvantaged by systems, structures and ideologies that have privileged some groups over others, resulting in differential access to education. Particular emphasis is placed on reconciliation to redress the historic and contemporary burdens of colonialism borne by Indigenous peoples. We are also concerned about educational equity for those groups impacted by relations of racism, ageism, sexism, anti-Black racism, ableism, classism, heterosexism, cisnormativity, anti-Semitism, Islamophobia and/or xenophobia.

In response to these structural impediments, the School affirms the principle that individuals from all groups should have the opportunity to learn and to contribute in an environment that supports, encourages and incorporates their knowledge, insights and perspectives into our curriculum.

From the School's perspective, education equity is a structural issue requiring an ongoing rigorous review of established norms and practices and the assumptions and values that underlay them. Education equity is consistent with, and necessary for, achieving principles of academic excellence and practice competence. The School of Social Work recognizes that is an ongoing process of development to which we are committed.

I identify as a member of the following communities/designated groups identified under the school's Mission Statement on Education Equity.

Indigenous*	Racialized person	Economically disadvantaged
Black	Person with disabilities	LGBTQ+

***Required:** If you have selected that you identify as Indigenous, please email a PDF copy of one of the following pieces of documentation to BSWapplication@cunet.carleton.ca along with your name and applicant ID number:

- a certified copy of an Indian Status Card;
- a certified copy of Métis Nation Citizenship from any one of the five provincial affiliates (Métis Nation of Ontario, Manitoba Métis Federation, Métis Nation Saskatchewan, Métis Nation of Alberta, Métis Nation British Columbia), or Membership Card from one of the Alberta Métis Settlements, or Membership Card from the Northwest Territory Métis Nation;
- a certified copy of a Nunavut Trust Certificate Card or Inuit Enrollment Card associated with one of the Land Claim Agreements in the claim regions of Nunavut, Nunatsiavut, Nunavik and Inuvialuit;
- proof an ancestor's name was entered in the Indian Register according to the Indian Act or on a band list;
- proof an ancestor was assigned an Inuit disk number;
- written confirmation of Aboriginal Identity from Inuit Tapiriit Kanatami or Nunavut Tanngavik Incorporated; or
- written confirmation of membership by a band that has enacted its own band membership code.

If you cannot provide one of these documents, please explain why in your email.

Protecting your privacy

At Carleton University, we recognize and respect the importance of privacy. Personal information that we collect is kept confidential. In accordance with section 41 of the Freedom of Information and Protection of Privacy Act, Carleton University will only use the information in its custody or control in the following circumstances: where the individual identifies the particular information and consents to its use; for the purpose for which it was collected or a consistent purpose (i.e. a purpose which the individual might have reasonably expected).