



BACHELOR OF SOCIAL WORK



Carleton
UNIVERSITY

Canada's Capital University

Supplementary application information

Bachelor of Social Work

Your supplementary application is complete with the receipt of the following items:

1. **Official academic transcripts (which you must send to Admissions Services).**
2. **The supplementary application form which includes:**
 - Parts I, II, and III: Personal information
 - Part IV: Personal statement
 - Part V: Analysis of a social problem
 - Education equity self-identification form (optional)
 - Two completed reference forms (sealed)

Guidelines for completing the supplementary application form

Part I: Identifying information

Complete the personal information section at the top of the page.

Part II: Education

The education section must be completed in full.

Part III: Human service/social change experience

Human service/social change is defined as providing social work related services (paid and volunteer) to individuals, families, groups or communities.

This could include:

- working with people in educational, correctional or social service agencies, or in health or recreational settings;
- group and community participation and leadership;
- social change activities such as advocacy, research, education or social action.

Part IV: Personal statement

Part V: Analysis of a social problem

Refer to application form for guidelines.

Education equity

Both Carleton University and the School of Social Work have an expressed commitment to the principles of education equity for groups of people who historically have been disadvantaged by systems, structures and ideologies that have benefited some groups over others in terms of both access and opportunities. Some groups recognized by the school's Mission Statement on Education Equity as having faced historical exclusion and marginalization include women, Aboriginal people, racial/ethnic minorities, people of colour, persons with disabilities, LGBTQ (lesbian, gay, bisexual, transsexual, transgendered, queer) persons, and persons disadvantaged by their economic position.

In response to these structural impediments, the school affirms the principle that all groups should have the opportunity to learn and to contribute in a supportive environment that validates and develops their knowledge, insights and perspectives within that environment.

The school has been active in implementing this commitment through continuing curriculum development and review, faculty hiring, diversification of field practicums, support for new research by students and faculty, and through a review of our admissions policies and procedures. We see education equity as a structural issue requiring a rigorous review of established norms and practices and the assumptions and values that underlie them.

The application form itself has been developed to provide applicants with the opportunity to comment on their rich and varied life and their work experiences and to reflect upon the various opportunities and limitations, including structural ones, that have shaped their character and their understanding of and commitment to social and political issues.

Reference forms

Reference forms should be mailed as soon as possible to the people you have asked to write references for you. Instruct your referees to complete the reference forms and return them to you in a sealed envelope, with their signature on the back of the envelope over the seal.

Deadlines

Your personal information, personal statement, analysis of a social problem and references must be submitted to the School of Social Work at the address below by March 1.

Official transcripts should be sent to Admissions Services by **March 1**.

see over →

Do you want more information?

Call, write or email us at:

Bachelor of Social Work Admissions
School of Social Work
Carleton University
509 Dunton Tower,
1125 Colonel By Drive
Ottawa ON K1S 5B6
Canada

Tel: 613-520-5601

Fax: 613-520-7496

Email: chair_social_work@carleton.ca

Website: carleton.ca/ssw

Protecting your privacy

At Carleton University, we recognize and respect the importance of privacy. Personal information that we collect is kept confidential. In accordance with section 41 of the Freedom of Information and Protection of Privacy Act, Carleton University will only use the information in its custody or control in the following circumstances: where the individual identifies the particular information and consents to its use; for the purpose for which it was collected or a consistent purpose (i.e. a purpose which the individual might have reasonably expected).